



Comfomatic

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COVID-19 SECURE FOR 2020 RISK ASSESSMENT



Revision History

<i>Version</i>	<i>Revision Date</i>	<i>Revised by</i>	<i>Section Revised</i>
1.1	18 May 2020	MM	Add loss or altered sense of smell and taste to symptoms.

Document Control

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Background, Assumptions & Factual Matrix

1. This risk assessment is a living document and should be reviewed in line with the Wuhan novel coronavirus or **COVID-19** briefings, advice, updates, and guidance published by or reported by amongst others
 - HM Government
 - National Health Service
 - Public Health England
 - Health & Safety Executive
 - British Healthcare Trades Association
 - Other Professional Bodies or Advisors.
2. This risk assessment should be read in conjunction with the Comfomatic Ltd policy for trading whilst remaining COVID-19 Secure for 2020.
3. This risk assessment and Comfomatic Ltd policy document have been produced following consultation with employees, agents, management, and employee side representatives.
4. All people consulted confirmed their view that it was not possible for Comfomatic Ltd to trade, and or to service customers without working from our premises, our vehicles and or visiting and working within a consumer's home. Therefore, this risk assessment seeks to identify and mitigate the additional risks associated with working in our premises, vehicles and or a consumer's home during the coronavirus outbreak.
5. The management and delivery team staff side representative formed the view that it was not possible to deliver, install and or service product without operating a two-man service. This was due manual handling and other safety requirements. Nor was it possible, for safety reasons, to use two separate vehicles (driving times, distances and duration etc).

6. As an overarching principle, wherever possible alternative methods of communication will be utilised, and team members will be encouraged to work from home.
7. A second overarching principle is that social distancing, i.e. people maintaining a distance of 2m or greater must be complied with wherever that is possible, when it is not possible breaches of the 2m rule should be for the minimum time possible and other measures should be put in place to limit risk.
8. That team members who are vulnerable due to age or illness will be encouraged to shield and work from home wherever this is possible. When it is not possible they will be offered furlough for so long as the facility is available, we do however have to recognise that we are unable to discriminate against them and must comply with their wishes should they wish to return to work. Should such an employee return to work, an individual risk assessment and plan of reasonable adjustments will be prepared.
9. That due to the nature of coronavirus and its mode of transmission, PPE offers little additional protection and therefore, save in exceptional circumstances (e.g. CPR) staff will not be asked or taught to use additional PPE. Delivery teams will however continue to use the standard pre coronavirus issue PPE and team members visiting a consumer's home will be asked to wear disposable gloves and advised to wear a face covering as hygiene measures.
10. Although the policy must be formally reviewed every three months, an informal review should take place on a weekly or even daily basis guided by current advice and the COVID-19 Threat level.

Working In Any Company Premises or Vehicle							
Activity/ Task	Hazard/ Risk	Persons At Risk	Existing Controls	S (1- 5)	L (1- 5)	RPP	Additional Controls.
Risk 1 Working in any company premises	Spread of virus to team members, consumers, and visitors by- Direct Transmission. This is person to person transmission via droplets from coughs, sneezes, breathing over a person or another form of personal contact (e.g.	Team members, consumers & visitors.	<ol style="list-style-type: none"> 1. Clear COVID-19 secure policy & SOP in place across all work settings. 2. Reduce opportunity by: - <ul style="list-style-type: none"> Working from home when possible Small fixed teams (bubbles) Fixed delivery teams (bubbles) Staggering shifts and breaks Traffic & people management 3. Reduce risk of contact with virus by <ul style="list-style-type: none"> Screening team before attending Team use tracking app when available 	3	3	9	<p>Regularly check advice published or circulated by HM Government, PHE, NHS, HSE BHTA, and other professional bodies</p> <p>Regularly review this assessment, our policy & SOPs</p> <p>Daily check COVID-19 threat level.</p> <p>Guidance and recommended risk control measures will be sourced from PHE and GOV.UK website whenever possible</p> <p>https://www.nhs.uk/coronavirus/coronavirus-covid19/</p>

	handshaking)		<ul style="list-style-type: none"> • Fixed desk, vehicle workstation <p>4. Maintain social distancing by</p> <ul style="list-style-type: none"> • Maintaining distance 2m when possible • Reducing team size • Traffic & people management • Physical barriers • Managing breaks and access • Reconfiguring contact centre and break facilities <p>5. COVID Awareness (Policy Part 4)</p> <p>Recognise symptoms</p> <ul style="list-style-type: none"> • High temperature >37.7. • New continuous cough. • Loss of or change in the normal sense of smell or taste. • New Flu like symptoms <p>Self-Isolation</p> <ul style="list-style-type: none"> • Your symptom isolate 7 days • Symptom free before return • Household symptoms isolate 14 days from D1 <p>Stop the spread by</p>			
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			<ul style="list-style-type: none"> • Regularly wash hands following BHTA guidance • Catch coughs & sneezes, bin it wash or sanitize following BHTA procedure • Don't touch face • Maintain >2m distance when possible • When not possible other measures • Open windows and doors to increase ventilation. • Avoid physical contact, no hand shaking, hugs etc. • Follow guidance travelling to work • Enhanced personal hygiene • Enhances premises & vehicle hygiene • Paper towels, roll provided. • Challenge non-compliance • Track, trace & notify system if team or household member symptomatic or notified of contact with virus. • Clear signage, including threat level. <p>6. Clear sickness at work policy and system for notification by household members of</p>			
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			<p>symptoms whilst team at work.</p> <p>7. Enhanced personal hygiene</p> <ul style="list-style-type: none"> • Regular handwashing BHTA guidance • Sanitizer & tissues provided • Catch, bin and wash. <p>8. Receiving goods into our offices</p> <ul style="list-style-type: none"> • Delivery agent remains outdoors • 1 person takes delivery in • Person accepting delivery wears disposable gloves and face covering. • Delivery quarantined or decontaminated depending on product surface. • Doff gloves & Wash BHTA guidelines <p>9. Receiving goods into our warehouse</p> <ul style="list-style-type: none"> • Roller shutter door fully open. • Single 2-man team on duty in warehouse • Follow SOP for disinfecting all equipment to be used. • Follow SOP for accepting 			
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			<p>delivery</p> <ul style="list-style-type: none"> • Delivery driver remains in the cab, if (s)he wants to supervise unloading (s)he maintains social distance and outside of our building. • Product quarantined 3 days. • Wash following BHTA guidelines. <p>10. Procedure following infection or contact whilst working.</p> <ul style="list-style-type: none"> • Immediately self-isolate • Report to duty manager via telephone. Duty manager triggers isolation of work area and clean (SOP21) • Consider isolation of all known contacts & co workers • If team member has been customer facing, track trace 			
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			<p>and inform customers (14 days pre symptoms)</p> <ul style="list-style-type: none"> • If team member becomes symptomatic, facilitate test. • If test positive & reasonable evidence contracted from work RIDDOR (Policy 8.8) • Consider medical advice from 111 or 999 if necessary. • Maintain welfare contact with team during self-isolation. If developments demand further RIDDOR. 				
Risk 2	Direct Transmission.	Team members, consumers & visitors.	<ol style="list-style-type: none"> 1. Clear COVID-19 secure policy & SOP in place across all work settings. 2. Social distancing always not possible <ul style="list-style-type: none"> • Fixed 2-man teams (bubbles) • Fixed vehicle • Staggering loading and departure times so one team at warehouse • Open vehicle windows improve ventilation • Sit as far apart as possible • Not face to face • No sharing of tools, drinks or 	3	3	9	<p>Regularly check advice published or circulated by HM Government, PHE, NHS, HSE BHTA, and other professional bodies</p> <p>Regularly review this assessment, our policy & SOPs</p> <p>Daily check COVID-19 threat level.</p> <p>Guidance and recommended risk control measures will be sourced from PHE and GOV.UK website whenever possible</p> <p>https://www.nhs.uk/coronavirus/coronavirus-covid19/</p>

			<p>equipment</p> <ul style="list-style-type: none"> • Minimise close proximity <p>3. Reduce risk of contact with virus by</p> <ul style="list-style-type: none"> • Screening team before attending • Team using NHS tracking app when available. <p>4. Breaks, Fuelling & Driver Change.</p> <ul style="list-style-type: none"> • Have enough food and drinks with you for your duty. • Preferably take your break outdoors or in your cab. • Wash or sanitize hands before eating drinking or smoking. • Maintain social distancing • When using 3rd party facilities follow our inhouse sanitization SOP. • When using 3rd party facilities use the soap, paper towels and toilet roll we have provided. • When using hotels, cafes or shops maintain social distancing and sanitize before and after visit. 			
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			<ul style="list-style-type: none"> • When refuelling one team member to complete refuelling, use gloves and sanitize following. <p>5. Enhanced Kit, ensure you have sufficient supplies of the following items in your vehicle.</p> <ul style="list-style-type: none"> • Sanitizer • Disinfectant spray &/or wipes • Soap • Paper towels, roll and toilet roll. • Disposable pens • Ziploc type bags for kit & paperwork • Polythene bags for kit • Personal PPE including gloves, mask and bags. <p>6. COVID Awareness for Risk 1 is repeated.</p> <p>7. Clear sickness at work policy and system for notification by household members of symptoms whilst team at work.</p> <p>8. Enhanced personal hygiene</p>			
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			<ul style="list-style-type: none"> • Regular handwashing BHTA guidance • Use sanitizer if unable to wash • Sanitizer, soap & tissues provided • Catch, bin and wash. • Wash uniform/cloths regularly at 60 or above. <p>9. Enhanced Vehicle Hygiene. Before use, after delivery, at change of driver, at end of shift.</p> <ul style="list-style-type: none"> • Only use your allocated vehicle, do not enter any other vehicle. • Ensure stock of sanitizer, cleaning materials & PPE. • Ensure sanitizer and disposal bag located inside load area or boot. • Don gloves • Disinfect all handles, switches, levers arm rests, and contact surfaces including the dashboard, mirrors, steering wheel and seatbelt and seatbelt buckle and release button. • Following attending customers home, doff gloves 			
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			<p>and any PPE etc at load area or boot (bag), sanitize then repeat above procedure.</p> <p>10. Procedure following infection or contact whilst working, or information that team household member has become symptomatic.</p> <ul style="list-style-type: none"> • Immediately self-isolate both drivers. • Follow current advice re self-isolation • Report to duty manager via telephone. Duty manager triggers isolation of work vehicle for 3 days then deep clean (SOP 21). • Consider isolation of all known contacts • If team member has been customer facing, track trace and inform customers (14 days prior) • If team member becomes symptomatic, facilitate test. • If test positive and 			
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			<p>reasonable evidence contracted from work RIDDOR (SOP 8.8)</p> <ul style="list-style-type: none"> • Consider 111 or 999 if necessary. • Maintain welfare contact with team during self-isolation. If circumstances change reconsider RIDDOR 					
Risk 3	<p>Working in any company premises or from any company vehicle</p>	<p>Indirect Transmission.</p> <p>This is fomite infection or cross contamination of virus caused by droplets of virus or reservoirs of virus forming on any surface or product you come into contact with.</p>	<p>Team members, consumers & visitors</p>	<p>1. Clear COVID-19 secure policy & SOP in place across all work settings.</p> <p>2. Reduce risk of contact with virus by</p> <ul style="list-style-type: none"> • Screening team before attending • Screening customers before attending • Team using NHS tracking app when available. • No hot desking • Individual fixed workstations and phones, headsets and tool kits • Team visiting consumers home must wear disposable gloves and if necessary, face covering 	3	2	6	<p>Regularly check advice published or circulated by HM Government, PHE, NHS, HSE BHTA, and other professional bodies</p> <p>Regularly review this assessment, our policy & SOPs</p> <p>Daily check COVID-19 threat level.</p> <p>Guidance and recommended risk control measures will be sourced from PHE and GOV.UK website whenever possible</p> <p>https://www.nhs.uk/coronavirus/coronavirus-covid19/</p>

			<p>3. Common equipment</p> <ul style="list-style-type: none"> • Remove non-essential common touch items. • For printers, scanners, and copiers, disinfect touch areas before each use. With clear signage to remind. <p>4. Breaks, Drinks & Lunch</p> <ul style="list-style-type: none"> • Bring sufficient food for your shift • Breaks and lunch will be staggered • Preferably outdoors • MUST maintain social distancing. • Do not share <p>5. Enhanced Building & Vehicle Cleaning</p> <ul style="list-style-type: none"> • Follow enhanced cleaning SOP for buildings • All touch surfaces disinfected using standard products before each shift and at the end of each shift. This includes desks chairs monitors, keyboards, mouse, headset and telephones. • For vehicles, consider all touch surfaces. handles, key, 			
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			<p>steering wheel, switches, levers, mirrors, arm rests, seat belt, seat belt buckle, seat belt release dashboard etc.</p> <ul style="list-style-type: none"> • All high traffic touch areas disinfected every 2 hours during shift using standard cleaning products. This includes all door handles, banisters, buttons levers etc. • Clear desk & vehicle policy to reduce opportunity of fomites. • All workstations disinfected by user at end of use. • Enhanced daily building clean conducted outside of working hours. • Paperwork requiring customer signatures to be handled by operative using gloves, then sealed inside Ziploc type bag for 3 days. Customers given disposable pen. • Tablets and equipment used by customer inside Ziploc type bag which can be sanitized before and after each contact. • Samples shown to customers 			
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			<p>inside polyethene bags that can be sanitized before and after each contact.</p> <ul style="list-style-type: none"> • Check bags for security (rips etc) before and after each contact. <p>6. COVID Awareness from risk 1 is repeated.</p> <p>7. Clear sickness at work policy and system for notification by household members of symptoms whilst team at work.</p> <p>8. Enhanced personal hygiene</p> <ul style="list-style-type: none"> • Regular handwashing BHTA guidance • Sanitizer soap & tissues provided • Catch, bin and wash. <p>9. Procedure following infection or contact whilst working.</p> <ul style="list-style-type: none"> • Immediately self-isolate both drivers. • Follow current advice re self-isolation • Report to duty manager via telephone. Duty manager 			
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			<p>triggers isolation of work vehicle and deep clean (SOP 21)</p> <ul style="list-style-type: none"> • Consider isolation of all known contacts • If team member has been customer facing, track trace and inform customers (14 days pre symptoms) • If team member becomes symptomatic, facilitate test. • If test positive if reasonable evidence contracted at work RIDDOR • Consider 111 or 999 if necessary. • Maintain welfare contact with team during self-isolation. • Reconsider RIDDOR if circumstances change. 				
Visiting & Working In A Customers Home							
Activity/ Task	Hazard/ Risk	Persons At Risk	Existing Controls	S (1-	L (1-	RPP	Additional Controls

				5)	5)		
Risk 4							
Visiting or working in another person's home	Breaching self-isolation for a person who is shielding	Consumers who have been advised to shield.	1. Control measures <ul style="list-style-type: none"> Before any appointment is made to visit any consumer, the consumer making the appointment will be asked to confirm that no one within their household is shielding. On arrival at the consumer's home the team member will confirm, via telephone, that no one within the consumers household is shielding. If the consumer advises that they are shielding, we will not attend any appointment for any reason. 	3	1	3	<p>Regularly check advice published or circulated by HM Government, PHE, NHS, HSE BHTA, and other professional bodies</p> <p>Regularly review this assessment, our policy & SOPs</p> <p>Daily check COVID-19 threat level.</p> <p>Guidance and recommended risk control measures will be sourced from PHE and GOV.UK website whenever possible</p> <p>https://www.nhs.uk/coronavirus/coronavirus-covid19/</p>
Risk 5							
Visiting or working in another person's home	Direct Transmission. This is person to person	Consumers & Team Members	1. Clear COVID-19 secure policy & SOP in place across all work settings. 2. Reduce risk of contact with	3	3	9	<p>Regularly check advice published or circulated by HM Government, PHE, NHS, HSE BHTA, and other professional bodies</p> <p>Regularly review this assessment, our policy &</p>

	<p>transmission via droplets from coughs, sneezes, breathing over a person or another form of personal contact (e.g. handshaking)</p>		<p>virus by</p> <ul style="list-style-type: none"> • Screening team before attending • Team using NHS tracking app when available. • Screening customers before appointment is made. • Screening customers on arrival but before entering their home. • Team will leave appointment and follow COVID-19 contact policy if they have any concerns about presence of symptoms within the consumers home. <p>3. Maintain social distancing when possible</p> <ul style="list-style-type: none"> • Maintaining distance 2m when possible • Can the meeting take place outdoors? • Can the meeting take place at a table 2m apart? • Customers requested to comply with team requests to distance • When not possible consider side by side rather than face to face and minimise time closer than 2m 			<p>SOPs</p> <p>Daily check COVID-19 threat level.</p> <p>Guidance and recommended risk control measures will be sourced from PHE and GOV.UK website whenever possible</p> <p>https://www.nhs.uk/coronavirus/coronavirus-covid19/</p>
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			<ul style="list-style-type: none"> • During installation or service customers must be in different room. • If customers fail to comply team to terminate visit and leave. <p>4. COVID Awareness</p> <ul style="list-style-type: none"> • COVID-19 Operational Leaflet provided to customers. • COVID awareness from risk 1 is repeated. <p>5. Clear sickness at work policy and system for notification by household members of symptoms whilst team at work.</p> <p>6. Consumers left with details of who has visited them, COVID-19 Operations leaflet and asked to contact Comfomatic support team, if they or anyone in household becomes symptomatic in the 14 days following our visit. If we are so informed, we follow our COVID-19 Contact Policy</p>			
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			<p>7. Enhanced personal hygiene</p> <ul style="list-style-type: none"> • Regular handwashing BHTA guidance • Sanitizer, soap, paper towels & tissues use • Catch, bin and wash. • Team wear PPE gloves provided new pair for each customer. Delivery teams will have heavy duty gloves that should be sanitized at commencement and end of every visit <p>8. Enhanced procedures at the consumers home.</p> <ul style="list-style-type: none"> • Team will wear PPE gloves provided. • Team will use face coverings where appropriate • Team will carry sanitizer, soap and paper towels or roll & toilet roll. • Team will carry disinfectant spray • Team will carry disposable pens, one for each customer • Installers will use FFP3 and enhanced PPE when installing or moving 			
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			<p>customers bed or chair.</p> <ul style="list-style-type: none"> • Request all relevant interior doors are open before entry. • Request windows and doors opened in the area to be worked in • Consider the location of any meeting. Can it be outdoors? Can it occur across a table maintaining 2m • Consider side by side rather than face to face • Installers engineers will not work with customer in the same room • Handovers will be provided at safe social distance. • Paperwork obtained from the consumer will be sealed inside a Ziploc type bag, the bag will be sanitized before placing in vehicle and remain sealed for 3 days. • Team will not accept drinks or hospitality from the consumer • If using WC team will sanitize using our disinfectant spray before and after. Team will use our soap, toilet roll and paper towels. • All contact with the office to 			
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			<p>be via Team’s mobile device, if office need to speak to consumer, then loudspeaker so consumer does not need to contact team’s device. Sanitize device after each visit.</p> <p>9. Enhanced hygiene procedure for sales or assessment visits.</p> <ul style="list-style-type: none"> • All iPads, Tablets or Screens sealed inside Ziploc type bag that must be sanitized before and after each visit. • Representative must wear disposable gloves new pair for each home. Wear face covering if appropriate • All equipment, including bags, leads and massage unit to be sanitized before and after each use. • Samples to be inside provided polythene bags. To be sanitized before and after each visit. Bags to be checked for breaches before and after each visit. • Mattress and massage mat blue bags not to be taken into consumers home. 			
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			<ul style="list-style-type: none"> • Tray tables to be sanitized before and after each visit. • Provide customer with disposable pen. Leave that pen with the customer. • Paperwork packs to be prepared 3 days in advance and quarantined • Signed paperwork for return to office should be sealed in envelope and mailed directly to office. • All contact with the office to be via Team's mobile device, if office need to speak to consumer, then loudspeaker so consumer does not need to contact team's device. Sanitize device after each visit. • Team must not use the consumer's telephone. For all compliance calls we will contact the consumer on their phone we will not speak to Team on that call. <p>10. Procedure following infection or contact whilst working.</p> <ul style="list-style-type: none"> • Immediately self-isolate • Report to duty manager via 			
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			<p>telephone. Duty manager triggers isolation of work area and deep clean by approved outside contractor</p> <ul style="list-style-type: none"> • Consider isolation of all known contacts & co workers • If team member has been customer facing, track trace and inform customers (14 days pre symptoms) • If team member becomes symptomatic, facilitate test. • If test positive and reasonable evidence contracted at work RIDDOR (8.8) • Consider medical advice from 111 or 999 if necessary. • Maintain welfare contact with team during self-isolation. • Reconsider RIDDOR in light of any change in circumstances 				
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Risk 6							
Visiting or working in another person's home	Indirect Transmission. This is fomite infection or cross contamination of virus caused by droplets of virus or reservoirs of virus forming on any surface or product you come into contact with	Consumers & Team Members	<ol style="list-style-type: none"> 1. Clear COVID-19 secure policy & SOP in place across all work settings. 2. Follow appropriate steps from "Risk 3" above 	3	2	6	Regularly check advice published or circulated by HM Government, PHE, NHS, HSE BHTA, and other professional bodies Regularly review this assessment, our policy & SOPs Daily check COVID-19 threat level. Guidance and recommended risk control measures will be sourced from PHE and GOV.UK website whenever possible https://www.nhs.uk/coronavirus/coronavirus-covid19/

<p>Risk 7</p> <p>Contact with contaminated waste</p>	<p>The need to dispose of waste material that is or may be contaminated with virus.</p>	<p>All staff Contractors</p>	<ol style="list-style-type: none"> 1. If a team member tests positive for coronavirus, or there is reasonable evidence to suggest that they have coronavirus care will need to be taken to clean all areas or surfaces potentially contaminated by the infected person (SOP 21). 2. All waste that has been in contact with an infected, or suspected infected person, should be sealed inside a plastic bag, which in turn should be sealed inside a second plastic bag. This bag should be labelled and safely quarantined until the results of test are known. 3. For negative tests, the waste can then be disposed of normally. 	<p>3</p>	<p>2</p>	<p>6</p>	<p>Regularly check advice published or circulated by HM Government, PHE, NHS, HSE BHTA, and other professional bodies</p> <p>Regularly review this assessment, our policy & SOPs</p> <p>Daily check COVID-19 threat level.</p> <p>Guidance and recommended risk control measures will be sourced from PHE and GOV.UK website whenever possible</p> <p>https://www.nhs.uk/coronavirus/coronavirus-covid19/</p>

			<p>4. For positive tests advice should be sought from: - PHE Cheshire and Merseyside Health Protection Team. 03442250562</p>				
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Conducting First Aid In Any Situation

Activity/ Task	Hazard/ Risk	Persons Affected	Existing Controls	S (1- 5)	L (1- 5)	RPP	Additional Controls
Risk 7 Conducting First Aid	Direct & Indirect Contamination This is contamination directly from the person via droplets or touch or fomite or cross contamination from any surface or item touched.	First Aider & People standing by.	<ol style="list-style-type: none"> Dedicated first aid trained personnel. <ul style="list-style-type: none"> All first aid is high risk. Consider the risk of contamination by any type of bodily fluid. (Blood, Sweat, Droplets, Coughs. Sneezes etc). Do not place you in danger. Only provide first aid when it is essential and to save life and it is safe to do so. Done PPE gloves before attempting any first aid Only breach social distancing if it is essential. Consider getting the patient to self-administer first aid guided by you if possible. CPR EXTREMELY HIGH-RISK PROCEDURE, ADDITIONAL MEASURES <ul style="list-style-type: none"> CPR, using chest compressions, is an aerosol generating procedure 	3	1	3	<p>Regularly check advice published or circulated by HM Government, PHE, NHS, HSE BHTA, and other professional bodies</p> <p>Regularly review this assessment, our policy & SOPs</p> <p>Daily check COVID-19 threat level.</p> <p>Guidance and recommended risk control measures will be sourced from PHE and GOV.UK website whenever possible</p> <p>https://www.nhs.uk/coronavirus/coronavirus-covid19/</p> <p>Arrange for new first aid training</p>

			<ul style="list-style-type: none"> • In a medical setting this would be conducted using high level PPE. • Do not attempt rescue breaths • Use PPE gloves, glasses and facemask. • We provided facemasks with each first aid kit however these are not FIT Tested and should not be considered as protection • We have provided face shields in each vehicle and in each premises. • Consider covering the patients face with a cloth or towel 				
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Summary		Suggested Timeframe For Response
12 – 25	High	As Soon As Possible
6 – 11	Medium	Within The Next 3 – 6 Months
1 – 5	Low	Whenever Expediate To Complete Remedial Actions

Score	Severity	Consequence
1	Negligible	This may simply cause a delay
2	Slight	This may cause a minor injury, minor damage or minor interruption to the business
3	Moderate	This may cause an injury resulting in time off work or illness. It may cause moderate damage or loss of

		business.
4	High	This may cause a major or life changing injury, disability. It may also cause lost time and or business interruption
5	Very High	This may cause a fatality or the closure of the business

Score	Likelihood	Descriptor
1	Improbable	This is very unlikely to happen or it is highly improbable that this will happen
2	Unlikely	This is unlikely to happen
3	Even Chance	There is an even chance i.e. 50% chance that this will or could happen
4	Likely	That there is more than a 50% chance that this will happen or occur
5	Almost Certain	That there is a very high chance that this will occur and or that it will occur imminently

Risk /Priority Indicator Matrix						
Likelihood	5	5	10	15	20	25
	4	4	8	12	16	20
	3	3	6	9	12	15
	2	2	4	6	8	10
	1	1	2	3	4	5
		1	2	3	4	5
Severity or Consequences						